



VISUALIZING LANDSCAPE

Guidelines for Authors

TEXT

General formatting

Underlining and boldface are not allowed within the text or in footnotes.

Uppercase and small caps styles are discouraged and may be used only where essential (e.g., textual carryovers of inscriptions). The text may be organized in paragraphs, provided with a title, and not numbered. No more than two hierarchical structure levels (paragraph, sub-paragraph) may be provided.

Use of italics

The use of italics in text should be limited to the following cases:

- foreign words that are not in common usage;
- titles of books, films, paintings or artistic works in general;
- names of software or applications.

Use of Capital letters

The use of Capital letters in the text should be limited to the following cases:

- Names (and words derived from them); nationalities; titles when used as part of a name: the works of Aristotle; a Freudian psychoanalyst; the Brazilian actor;
- Names of specific continents, countries, states, cities, regions, monuments and landmarks: South America; the West Coast of the US; the Eiffel Tower; the River Thames;
- Days of the week and months of the year; historical eras and named events; holidays: the Middle Ages; the Napoleonic Wars;
- Organizations, companies and brand names, religions and deities, planets, languages.

Endnotes

Endnotes, inserted at the end of the text, are to be considered explanatory notes and should be referred to within the text itself in

square brackets preceded by a space before punctuation:

e.g.: thanks in part to the numerous reprints and translations of texts such as Jean-Baptiste Rondelet's *Traité theorique et pratique de l'art de bâtir* di Jean-Baptiste Rondelet [2]

Direct references to bibliographical references must be inserted directly into the text in abbreviated form, following the APA style (Last Name, Year, page number(s) if applicable), as detailed below.

Dashes

- The en dash -, not spaced either before or after, is used to indicate an interval between numbers and to separate compound words (e.g.: self-portrait), or closely related words (e.g.: the Italian-English dictionary; the Milan-Venice highway).
- The longer em dash – is used to separate extra information or mark a break in a sentence. It should be used only when strictly necessary to resolve the ambiguity of a sentence; in all other cases, the use of commas is preferred.

Quotation marks

- Double quotation marks " " are used to cite parts of passages from other works. The corresponding bibliographical reference should follow each textual citation in APA style and indicate the author's last name, Year of edition, and page number(s), as detailed below;
- Single quotation marks ' ' are used to emphasize a single word or expression, but also in the case of words used in a transliterated sense. They are also used for internal quotations within another quotation:
e.g.: "Why was the twentieth century called 'the short century'?"

BIBLIOGRAPHICAL REFERENCES IN THE TEXT

When referring to the general meaning or concepts presented in another work without citing specific passages, or to an entire book, article, or other work, it is required to reference the author and year

of publication without page numbers.

e.g.: in the case of the single author

a new concept of storytelling for a non-specialized audience (Ippoliti, 2019).

e.g.: in the case of two authors

from the narratives of the local people who keep them alive (Cominelli & Greffe, 2012).

e.g.: in the case of three or more authors

and its communication also for dissemination and promotional purposes (Marotta et al., 2020).

If the author is already identified in the sentence, only the year of publication of the work referred to should be given in round brackets.

e.g.: the case of the individual author

as Ippoliti (2019) reminds us, the narrative

e.g.: in the case of two authors

Recently, scholars Cominelli and Greffe (2012) stated that

e.g.: in the case of three or more authors

In the research of Marotta et al. (2020), it is shown that.

Different studies by different authors should be separated by semicolons within the round bracket and listed chronologically: (Collins, 1998; Brown, 2001; Davies, 2008).

If referring to several studies by the same author, they should be separated by a comma within the round bracket: (Collins, 1998, 2001, 2008).

If referring to a specific part of the work cited or inserting a textual quote (in double quotation marks as specified above), the page number should be added after the year of the edition: (Cormack, 1994, p. 32).

If several works by the same author published in the same year are cited, they should be distinguished by progressively adding a lowercase letter: (Rossi, 1993a, 1993b).

If referring to a text cited in another text, the secondary source should be added within the parenthesis: (Domenico Rosa, cited in Alligo, 2014, p. 15).

If citing a book in an edition which is not the first one, the extended bibliographical reference for the edition consulted should be given, to which the date of the first edition of the work should always be added. Both dates should be delivered to call out this type of source in the text: (Arnheim, 1954/1974).

When inserting a quotation or in-text citation from a source published in a language other than English, you should quote the English translation within the text, possibly taken from an English-language reference edition; where the English-language edition is not available, add the words [author's translation from Italian or other language] in square brackets. A note stating the quotation in the original language should be added at the end of the quotation.

e.g.: "I suspect this is why my work since those days has been only a paraphrase of the original problem, light" [translation from the Italian by the author] (Moholy-Nagy, 1947a, p. 75) [5];
and in a footnote:

[5] *"Sospetto che questo sia il motivo per cui il mio lavoro, da allora, è stato solo una parafrasi del problema originale, la luce"* (Moholy-Nagy, 1947a, p. 75).

BIBLIOGRAPHICAL REFERENCES

All references cited in the text, notes, and image captions must be included in the list of bibliographical references at the end of the article. However, bibliographical references not cited in the text, notes, or image captions must not be included in the list. APA (7th edition) style must be adopted to cite these properly. Online resources (websites, newspaper articles, social pages, etc.) consulted must also be reported (both in the text and in the bibliography) according to APA style by including the link and date of consultation at the end. For exceptional cases or otherwise not listed in these standards, refer to the sites:

- <https://apastyle.apa.org/style-grammar-guidelines/references>
- https://owl.purdue.edu/owl/research_and_citation/apa_style/apa_formatting_and_style_guide/general_format.html

Book

Individual author

Author's Last Name, First Initial (Year of edition). *Title: Subtitle*. Publisher. DOI if available.

e.g.: Barbieri, D. (2011). *Guardare e leggere: La comunicazione visiva dalla pittura alla tipografia*. Carocci editore.

es: Jackson, L. M. (2019). *The psychology of prejudice: From attitudes to social action* (2nd ed.). American Psychological Association. <https://doi.org/10.1037/0000168-000>

Two authors

Author's Last Name 1, First Initial 1 & Author's Last Name 2, First Initial 2 (Year of edition). *Title: Subtitle*. Publisher. DOI if available.

e.g.: Calfee, R. C., & Valencia, R. R. (1991). *APA guide to preparing manuscripts for journal publication*. American Psychological Association.

Three or more authors

Indicate all authors, last preceded by &.

e.g.: Kernis, M. H., Cornell, D. P., Karatzas, K., Mart, Q., & Stevens, C. (1998). *The importance of stability of self-esteem*. Routledge.

In case of two or more references characterized by the same authors and the same year of publication distinguish by progressively adding a lowercase letter to the year.

es: Tison, A., & Taylor, T. (2011a). *Il pic-nic*. Nord-Sud Edizioni. es: Tison, A., & Taylor, T. (2011b). *Barbapapa: La Fête des jouets*. Les livres du dragon d'or.

Edited book

Last Name, First Initial (Ed.) (Year of edition). *Title: Subtitle*. Publisher.

e.g.: Duncan, G. J. (Ed.). (1997). *Consequences of growing up poor*. Russell Sage Foundation.

Last Name 1, First Initial 1 & Author's Last Name 2, First Initial 2 (Eds.) (Year of edition). *Title: Subtitle*. Publisher.

e.g.: Fiorentino, F., & Paolucci, G. (Eds.). (2017). *Letteratura e cartografia*. Mimesis.

e.g.: Torino, G. C., Rivera, D. P., Capodilupo, C. M., Nadal, K. L., & Sue, D. W. (Eds.). (2019). *Microaggression theory: Influence and implications*. John Wiley & Sons. <https://doi.org/10.1002/9781119466642>

Chapter in an Edited Book

Last Name, First Initial (Year of edition). Chapter or essay title. In A. Editor1 & B. Editor2 (Eds.), *Title* (chapter or essay pages). Publisher.
e.g.: Bossaglia, R. (1992). Prefazione. In P. Pallottino (Ed.), *Dall'atlante delle immagini. Note di iconologia* (pp. 9-10). Ilisso.
e.g.: Marchetti, E., & Costa, L.R. (2015). What Geometries in Milan Cathedral ?. In K. Williams & M. Ostwald (Eds.), *Architecture and Mathematics from Antiquity to the Future* (pp. 63-75). Birkhäuser.

Journal or Magazine Article

Author's Last Name 1, First Initial 1, Author's Last Name 2, First Initial 2, & Author's Last Name 1, First Initial 1 (Year of edition). Title of article. *Title of journal or periodical*, *Volume number* (Issue number), pp-pp. DOI if available

e.g.: Drennan, A.S. (2012). The Bibliographical Description of Astronomical Volvelles and Other Moveable Diagrams. *Library*, 13(3), 316-339. <https://doi.org/10.1093/library/13.3.316>
e.g.: Grammer, R. (2015). Life with chocolate. *Journal of Celebration*, 19(1), 91-129.

